

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

**Monday, 28th November, 2016
at 5.00 pm**

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn
PE30 1EX**



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King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

10 November 2016

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 28th November, 2016 at 5.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 6 - 9)

To approve the minutes from the Audit and Risk Committee held on 17 October 2016.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the

Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. Chairman's Correspondence (if any)

7. Matters referred to the Committee from other Council Bodies and Responses made to previous Committee Recommendations/Requests

To receive comments and recommendations from other Council bodies, and any responses subsequent to recommendations, which the Committee had previously made. (NB some of the relevant Council bodies may meet after dispatch of the agenda).

8. Training/Briefing on the Annual Governance Statement

9. Update on the Annual Governance Statement (Pages 10 - 15)

10. Annual Audit Letter for year ended 31 March 2016 (Pages 16 - 39)

11. Mid Year Treasury Report (Pages 40 - 54)

12. Audit and Fraud Half Year Progress Report (Pages 55 - 67)

13. Risk Register Update (Pages 68 - 75)

14. Committee Work Programme 2016/2017 (Pages 76 - 77)

To note the Committee's Work Programme for 2016/2017.

15. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on Monday 13 February 2017 at 5.00 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn.

To:

Audit Committee: Mrs J Collingham, J Collop, P Gidney, M Hopkins (Vice-Chairman), P Kunes, C Manning, D Pope (Chairman), T Smith and Councillor Tim Tilbrook

Portfolio Holders:

Councillor B Long, Leader and Portfolio Holder for Environment
Councillor N Daubney, Portfolio Holder for Performance

Management Team Representatives:

Lorraine Gore, Assistant Director

Appropriate Officers: The following officers are invited to attend in respect of the Agenda item shown against their name

Items 8 & 9:	Vanessa Dunmall, Performance and Efficiency Manager
Item 10:	Lorraine Gore, Assistant Director M Hodgson and S Powell from Ernst and Young
Item 11:	Toby Cowper, Group Accountant
Items 12 & 13:	Kate Littlewood, Audit Manager